

2020/03/20

Dear Business Partner,

The President of the Republic of Uganda, His Excellency Yoweri K. Museveni, has provided guidelines to be observed by all persons in Uganda regarding the preventive measures against the spread of COVID-19 Virus. At Minet, we confirm our full commitment to adhere to the said guidelines whilst immediately invoking our business continuity plan (BCP) that guarantees all our clients and business partners of our continued risk management service. In line with the Government directive, we are taking strict measures to safeguard all our staff, clients and all our stakeholders against any COVID-19 risk exposures and ensure continuity of our service to you despite the threat posed by this pandemic. We have adopted the following practices with immediate effect: -

Sensitizations

We have and will continue to sensitize our staff, clients and stakeholders regarding the COVID-19 Virus; its spread, preventative measures and how to keep all workplaces and homes safe.

Travel Ban

We have issued a travel ban for all staff, until its deemed safe for travel. We advise all our clients and all stakeholders to halt any non-essential travels out of the country.

Disinfectants at All Contact Points

We have availed disinfectants at all our entry points, workstations, and meeting rooms.

Gun Thermometers at All Entry Points

We have provided for gun thermometers at our office entry points to ensure that any staff or visitor is screened and to ensure that we manage any detections accordingly.

Virtual Collaboration and Teleworking

In an effort to minimize contact and ensure our continued service to you, we have activated all our virtual collaboration tools to facilitate meetings and information sharing. We have also provisioned teleworking mechanism for staff to ensure our continued service to all our clients & business partners.

Business Continuity Plan

We have tested our business continuity and situational response plan to ensure service continuity to all our clients in case of major disruptions. In case of a complete lockdown we will activate our work at home strategies to ensure continued service to our clients.

Commitment to Staff

Our staff have been guided on the procedures to follow if they suspect they have been exposed to an infection. In the event of a suspected infection with symptoms of the COVID-19 Virus, Minet will support the staff to ensure their recovery.

As your risk management consultants, we commit to ensuring the safety of all during this challenging time. We advise you to adhere to the guidelines issued by authorities to ensure we minimize the effect of the COVID-19 Virus.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Amogola', with a stylized flourish at the end.

Maurice Amogola
Chief Executive Officer